



## Job Posting: Maintenance Team Member

At Fairview Seniors Community, we seek to nurture the mind, body and spirit of residents through a culture of kindness, building 'a community for all'. We are a charitable, non-profit, organization comprised of 214 independent living apartments and condominiums, 46 retirement residential suites with assisted living services and an 84-bed long-term care home.

**We welcome you to join us!** If you love working in a team-based environment with others who love what they do and treat each other with kindness and respect, look no further. We provide all new team members with guided orientation and onboarding, and opportunities for team appreciation, individual recognition and growth and development. Indeed, kindness lives here.

**Position Summary:** Fairview Seniors Community is recruiting a friendly, self-motivated individual to join our Center Environmental Services Team. This position is pivotal to maintaining and enhancing the welcoming environment found in our tenant, community and staff spaces. Our center environmental services team is responsible for the general maintenance, servicing and repair operations to maintain the campus, equipment, furnishings, fixtures and surrounding grounds in excellent condition. Responsible for maintaining a safe and secure environment for residents, visitors and staff members.

**Reports to:** Director, Housing Services

**Assets and Qualifications:**

- Experience working with seniors.
- Attention to detail and ability to manage tight deadlines is critical.
- Must be self-motivated to ensure all tasks are completed in a timely manner.
- Positive, team-work attitude and approach to work.
- Excellent customer service skills.
- Ability to use a computer to access our maintenance care system.
- Must possess a valid provincial driver's license and have access to a vehicle.
- Ability to perform required physical duties that may include bending, kneeling, reaching, standing for extended periods of time, climbing ladders, lifting and carrying boxes, tools and equipment.
- Demonstrated skills in light carpentry, plumbing, electrical work, painting and general equipment maintenance is required.
- Current Police Record Check with Vulnerable Sector Check, TB skin test and COVID-19 vaccination are required.

**Position Specific Responsibilities:** include, but are not limited to, the following:

- Promote and embrace the Home's Kindness Initiative in all aspects of operations.
- Ensure that all units are prepared and ready for occupancy.
- Perform minor building, electrical, plumbing and equipment repair services to ensure the optimum functioning of the residence and equipment.
- Receive and store all non-kitchen related deliveries.
- Maintain the appearance and upkeep of the residence by implementing regular painting and ensuring that all furniture and fixtures are in good repair and operational order.
- Understand and follow all health and safety policies and procedures. Works safely to reduce the risk of injury to self, other staff members and residents.



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**Shift Information:** Full-time, Temporary, 37.5 hours per week. Day, holiday and weekend shifts are required; some evening shifts may be required.

**How to Apply:** Submit your application in writing to the Director Housing Services, [hcongdon@fairviewmh.com](mailto:hcongdon@fairviewmh.com) no later than October 18, 2021. While we review and appreciate all applications, only those applicants chosen for an interview will be contacted.

If you require accommodations throughout the recruitment, selection and assessment process, per the Accessibility for Ontarians with Disabilities Act 2005, please speak with the hiring contact. Fairview Seniors Community will be pleased to support you.